

# **Special Event and Block Party Fees**

## **Application Fees (refundable only if event is not approved)**

**Special Event Application Fee** \$50 per event

**Block Party Application Fee** \$25 per block party (this is the only required fee for block parties)

## **Permit Fees and Deposit**

(Deposits are refundable after event date and may be used to pay any extra cost or damages incurred during the event)

Special Event Permit Fee- \$100 per day (maximum \$300 for multiple day special events)

**Special Event-Deposit** - \$500 -events with up to 1000 people using town services and/or property.

\$1000 -events over 1000 people using town services and/or property.

### Town of Gilbert Special Event Site Reservation Fees- Fees include the costs of exclusive facility use,

materials, utilities, maintenance, and staff prep and cleanup (Half day rates are available for events up to 6 hours including setup/tear down

#### Freestone Park-1045 E. Juniper Avenue

Event Site A accommodate up to 3000	\$350 per day
Event Site A and B- accommodate 3000+	\$650 per day
Event Site A, B and C- accommodate 5000+	\$850 per day
Freestone Park Skate Park	\$300 per day

#### Gilbert Municipal Center-50 E. Civic Center Drive

Event Site A-accommodate up to 3000 people	\$450 per day
Event Site A and B- accommodate up to 3000+ people	\$750 per day

#### Crossroads Park-2155 E. Knox Road

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Event Site A and B accommodate 3000+ people	\$650 per day
Event Site A-accommodate up to 1500 people	\$350 per day

Water Tower Plaza (6 hours per day max) \$12 per hour

Park and Ride (6 hours per day max) \$50 per day

Open Lot Fees-approved sites only \$50 per day

**Riparian Preserve Event Site** \$350 per day

Rittenhouse Basin \$300 per day

Chandler Heights Basin \$300 per day

## **Other Required Licenses and Permits**

**Business License- (Gilbert Based Businesses)** -\$35 1<sup>st</sup> Time/\$15 Renewal- Each year (12 months)

Transient Business License- (Non-Gilbert Based Businesses-1st Time and Renewal Fees)

\$15 per event

\$55 Annual (12 months)-Any Special Event location in Gilbert

Safety Inspection (Food Inspection, generators, tents, stage)-\$60 per hour-3 hour minimum

Fireworks Permit- \$416 per location

Traffic/Road Closure Inspection Fees-\$150 per Plan Review

## **Miscellaneous Fees (As required by the Special Event Permit)**

Off Duty Police Officer- \$61 per hour, per officer as determined (3 hour minimum)

Fire/EMS Staff- \$64 per hour, per staff (3 hour minimum)

**Traffic Operation Staff**-\$40 per hour (3 hour minimum)

**Town of Gilbert Site Staff** (Town Property Only) - \$25/per hour, per staff person (1staff:1000 people)

Parking Overflow Dust Control (Includes truck rental and driver) \$75 per hour

Site Rental Set-up/Take-down of Equipment 25% of Site Rental Fee

Park/Trail Event Run/Walk Fee- \$150 per walk/run

Freestone Park Road Closure Fee- \$300 per event (6 hours max)

**Refuse Container** - \$15 per can, No charge for Recycle Cans

Refuse Roll Off Rental-\$158 per rental, plus \$29 per ton land fill fee

Town of Gilbert Field Light Fees- \$15 per hour/per field

#### **Event Banner Permit**

Parks-(select park location) \$25 per park/week-2 weeks max Gilbert Road- \$200 2 week max

**Restroom Cleaning**- per park -\$30/per cleaning

Additional Fees may be applied to the event producer to recover unexpected out of pocket fees incurred by the Town of Gilbert that may not be listed above.

All reservation, licensing, permit, deposit and miscellaneous fees are due 14 Business days prior to the event date and are non-refundable (unused services due to event cancellation will be refunded). All additional charges incurred during the event will be deducted from the deposit and/or billed within 5 days of the event completion and any remaining portion of the deposit balance will be refunded.